

## Councillor Call for Action checklist

**To be sent to the Scrutiny Development Officer for consideration by the Chairman of the Scrutiny and Overview Committee.**

<b>What is the issue:</b>
<b>What would be an acceptable outcome?</b> <ul style="list-style-type: none"> <li>▪ What do you intend to achieve?</li> <li>▪ Is the aim SMART? (Specific, Measurable, Achievable, Realistic and Time related) NB: This may not be possible.</li> </ul>
<b>Name and contact details of ward Member(s):</b>
<b>Which officers or service providers have already been approached to find a solution?</b> <b>What did they suggest?</b>
<b>Which Cabinet Member(s) has already been approached to find a solution?</b>
<b>Reason for referring the issue to the Scrutiny Committee:</b> <ul style="list-style-type: none"> <li>▪ Is the issue one regarding the quality of public service provision at a local level?</li> <li>▪ Is the issue of genuine local concern - how does it affect the community?</li> <li>▪ How could scrutiny input add value or influence change / improvement?</li> </ul>
<b>Considerations:</b> <ul style="list-style-type: none"> <li>▪ Is there adequate support and additional resources available to enable scrutiny input?</li> <li>▪ What are the risks of involving/not involving scrutiny?</li> </ul>